

**STUDENT TRANSPORTATION  
SCHEDULING AND ROUTING**

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Prior to the beginning of each regular school year, the TIMS Data Coordinator and the Bus Driver Manager shall prepare a plan for a definite route for each school bus assigned to each school. The plan shall comply with state statutes and State Board of Education guidelines as outlined in the "Administrators Handbook for School Transportation" and shall be designed to ensure the most efficient use of the school buses and the safety and convenience of students. The plan shall be submitted to the Superintendent for approval.

Legal Reference: G. S. 115c-240, -246.