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*Rescinds Policy Number: EDAE*

*Issued: 09/01/1979*

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The Board recognizes the need for some school employees to use their own automobiles for school purposes regularly or occasionally. To safeguard the district, employees, and students in matters of liability, particularly as this relates to an employee transporting a student or students, the following policy shall be observed:

1. To use a private vehicle for school purposes, the employee must have the permission of the principal. This permission may be in the form of a standing permit for employees who use their own cars regularly for school purposes. The permit shall state the particular purpose, and whether it includes transportation of students.
2. The county shall assume no responsibility for liability in case of accident unless the person has the authorization described above.
3. The Board specifically forbids any staff member to transport students for school purposes without prior authorization.