

**NONPROFESSIONAL PERSONNEL
SEPARATION**

Date Reviewed/Approved: 04/19/2004 Policy Number: 7950

Rescinds Policy Number: GCN

Issued: 02/28/1979

When the services of noncertificated personnel are found to be unsatisfactory, their supervisor shall have a conference with him/her. If satisfactory improvement is not made, it shall be the responsibility of the supervisor to recommend dismissal to the superintendent. Noncertificated personnel shall also be dismissed when their particular service is discontinued.