

**STUDENT ACTIVITIES FUNDS  
MANAGEMENT**

*Date Approved:* 11/17/2004

*Policy Number:* 8425

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*Rescinds Policy Number:* DK, JHA/JHB

*Issued:* 2/28/1979

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Each student organization and club that has monetary transactions shall establish and maintain a student activities account with the bookkeeper of the individual school. All monies collected shall be deposited in the student organization account, and all payments made from the account shall have the approval of the sponsor and principal. Monies raised by a class should be expended by the time that a class graduates or leaves that school. Any funds not expended will revert to the instructional supply account of the individual school.