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*Rescinds Policy Number: FGA*

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It is the policy of the Board, based on the size of the building program, to employ full or part-time qualified persons to provide overall supervision and coordination of the building program, to represent the best interest of Orange County Schools in all dealings with architects, contractors, inspectors, etc.

For each building project maximum supervision by the architect will be sought, preferably full-time supervision. Therefore, other things being equal, preference will be given to an architectural firm in the general locality.

It is expected that there will be a minimum of change orders. However, when unforeseen occurrences happen, they will be addressed as follows:

1. Anticipated change(s) to be fully discussed with the Superintendent or his designee prior to the change order request.
2. The Superintendent will approve change orders up to a dollar amount decided upon by the Board. Beyond this amount, the Board will approve all change orders.
3. All change orders must be submitted in a timely fashion so that there is ample time for Board consideration.